# Frequently Asked Questions about the Madison Theatre at Molloy University

# **DIRECTIONS AND PARKING**

## How do I get to The Madison Theatre?

The Madison Theatre is conveniently located in the lobby of the Public Square Building on the Molloy University campus: 1000 Hempstead Ave, Rockville Centre, NY 11570.

## **Direction from Manhattan and Queens:**

Take the Long Island Expressway East, to the Cross-Island Parkway South.

Take the Cross-Island South to the Southern State Parkway East,

Take exit 19N on the Southern State Parkway, at the top of the exit stay right to Carolina Ave, and make a right (should be your first right).

Take Carolina Ave to South Franklin. (2 stop signs), and then make a Right.

Cross over the Southern State Bridge and Molloy University will be on your right side.

Go past the traffic light to the South Gate entrance to Molloy University, and make a right.

Drive around to the back of the campus to the Public Square Building, we are located right inside the lobby area.

## Directions from Long Island or East of Rockville Centre:

Take the Southern State Parkway to exit 20S Grand Ave.

Stay right at the top of the exit and drive to the first traffic light, Georgia St.

Make a right and go 5 blocks to Hempstead Ave, then make a left.

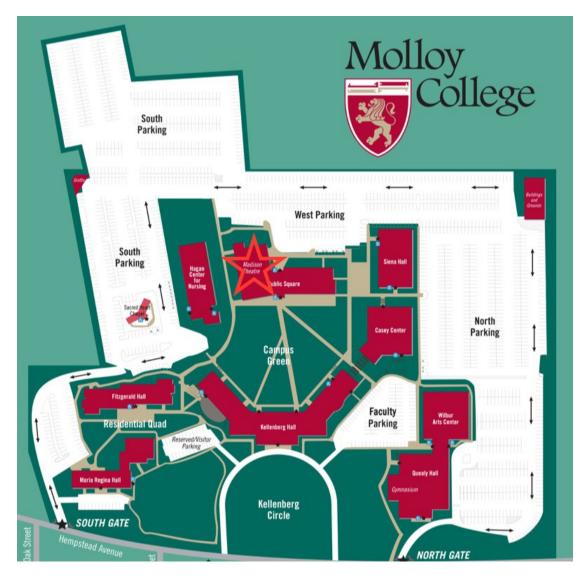
Enter the South Gate entrance to Molloy University by making a quick right.

Drive around to the back of the campus to the Public Square Building, and we are located inside the lobby area.

## Where can I park at the theatre?

We recommend that patrons of The Madison Theatre, park in the West parking lot located at the rear of the campus behind the Madison Theatre/Public Square building.

## Below please look for the star to locate the Madison Theatre on the campus map:



# **TICKETING QUESTIONS**

## How can I buy tickets to productions at The Madison Theatre?

There are three ways to purchase tickets to productions at The Madison Theatre.

- 1. At the Box office. The box office is located outside of The Madison Theatre, in the Public Square building on the Molloy University campus, 1000 Hempstead Ave, Rockville Centre, NY11570.
- 2. Over the Phone. Our box office can be reached at (516)323-4444.
- 3. Online. You can also purchase your tickets at MadisonTheatreNY.org.

## **Additional Ticketing Information:**

There is an additional \$5 fee for purchases made on our website.

There is an additional \$3 fee for purchases made over the phone with our Box Office staff.

There is no additional fee for purchases made in person at our Box Office directly.

## When is the box office open?

The Madison Theatre box office is open Monday through Saturday from 1:00pm - 6:00pm as well as 2 hours prior to any event.

## Can I get a refund or exchange a ticket after purchasing?

There are no refunds or exchanges offered on Madison Theatre ticket purchases.

## What if I lose my tickets?

Lost tickets can be reprinted at no extra charge. Please come to the Box Office with a form of identification prior to the show to have your tickets reprinted.

## Can I purchase a gift certificate for the Madison Theatre?

Gift Certificates to The Madison Theatre may be purchased through the Box Office by calling (516) 323-4444, or by visiting our <u>MadisonTheatreNY.org</u> homepage.

## **MADISON THEATRE MEMBERSHIPS AND UPDATES**

### How can I become a member of the Madison Theatre?

Madison Theatre Memberships are annual and run July 1<sup>st</sup> – June 30<sup>th</sup> of the following year.

### Here are the 4 Package options we offer:

## Membership Package A

All Members will receive: First alert e-mails for newly added performances Option to buy tickets before the general public Best available house seating 20 - 25% off all Madison Theatre Productions (based on the package purchased) Your membership is completely flexible and you can choose just the shows you want to see Membership Package A - 20% off up to 2 tickets for Madison Theatre Productions **Membership Package A**: \$50.00

## Membership Package B

All Members will receive: First alert e-mails for newly added performances Option to buy tickets before the general public Best available house seating 20 - 25% off all Madison Theatre Productions (based on the package purchased) Your membership is completely flexible and you can choose just the shows you want to see Membership Package B - 25% off up to 2 tickets for Madison Theatre Productions **Membership Package B**: \$100.00

# Membership Package C

All Members will receive: First alert e-mails for newly added performances Option to buy tickets before the general public Best available house seating 20 - 25% off all Madison Theatre Productions (based on the package purchased) Your membership is completely flexible and you can choose just the shows you want to see

Membership Package C - 20% off up to 4 tickets for Madison Theatre Productions **Membership Package C**: \$75.00

## Membership Package D

All Members will receive: First alert e-mails for newly added performances Option to buy tickets before the general public Best available house seating 20 - 25% off all Madison Theatre Productions (based on the package purchased) Your membership is completely flexible and you can choose just the shows you want to see

Membership Package D - 25% off up to 4 tickets for Madison Theatre Productions **Membership Package D:** \$150.00

To become a member or learn more, check out our Membership page or call our Box Office at (516) 323-4444.

## How can I receive updates on the Madison Theatres Upcoming Productions?

To receive email updates on The Madison Theatres' upcoming productions, join our mailing list! You can do this by entering your email in the "Join Our Mailing List" section located on the bottom left section of our homepage, <u>http://madisontheatreny.org/</u>.

## Does the Madison Theatre have any Social Media pages?

Yes! We encourage all fans of The Madison Theatre to connect with us on <u>Facebook</u> (Madison Theatre at Molloy University), <u>Twitter</u> (MadisonThtrRVC), and <u>Instagram (MadisonTheatreRVC)</u>.

# **GENERAL INQUIRIES**

## Will food and Beverages be available for purchase at events?

The Madison Theatre does have a concession stand/bar at most performances in the main lobby of the theatre. The concession stand offers a number of candy, chip and soda options, as well as wine and beer for those over 21 years of age.

## Are there any restaurants nearby?

Yes! The Madison Theatre is located right in Rockville Centre, a Long Island hub for amazing eateries and restaurants located on Park Avenue!

## When did the Madison Theatre open?

The Madison Theatre opened in November of 2011 with a star-studded gala headed by comedian Martin Short.

## How can I work at The Madison Theatre?

Interested in becoming a Madison Theatre ambassador? Feel free to email a resume and contact information to <u>MadisonTheatre@molloy.edu</u>.

## Is the theatre wheelchair accessible?

Yes! We do have specific seating locations for individuals in need of wheelchair-accessible seating. Please be sure to take this into account when making ticket purchases. Feel free to call our Box Office for any additional explanations or help!

## Does the Madison Theatre have a lost and found?

Yes, we maintain a lost and found as a courtesy. The Madison Theatre is neither responsible nor liable for items left on the premises. Items found in the Theatre will be held for 30 days, after which they will be donated or discarded, Molloy University also has their own lost and found and can be reached at 516.323.3000.

## **THEATRE RENTAL INFORMATION**

### Can I host a production or event at the Madison Theatre?

Yes! More information on having your production at The Madison Theatre can be found on our <u>Rentals page</u> or by calling 516.323.4445 and speaking with our Artistic Director, Angelo Fraboni.

## Where can I find the Technical Specifications for the Theatre?

The Technical Specifications for The Madison Theatre can be found on our <u>Tech Specifications page</u>.

## How many seats are in the Madison Theatre?

The Madison Theatre holds between 550 - 575 seats for audience members to enjoy depending on the setup per event.

## MORE QUESTIONS

#### What if I have more questions?

For questions regarding tickets, please contact our Box Office at (516) 323-4444.

For other questions, we're happy to assist in any way we can. Visit our <u>Contact Us Page</u> to find the right person for your inquiry.